CAMBRIDGE

MidYIS

Co-ordinator Guide
2024-25

# Contents

Preparing your MidYIS assessment

Accessing the Computer Adaptive Baseline Test (CABT)

You can access all facilities for the MidYIS assessments via the Secondary+ secure website. Go to www.cambridge.org/insight and click on the blue **Login** button in the top right-hand corner of the page.
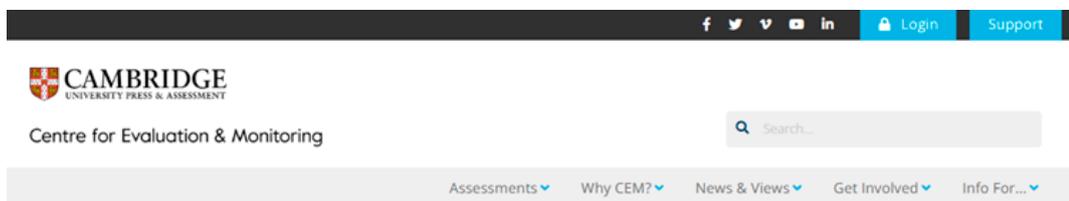
Click on **MidYIS/Yellis** to access the **Secondary+** login page.
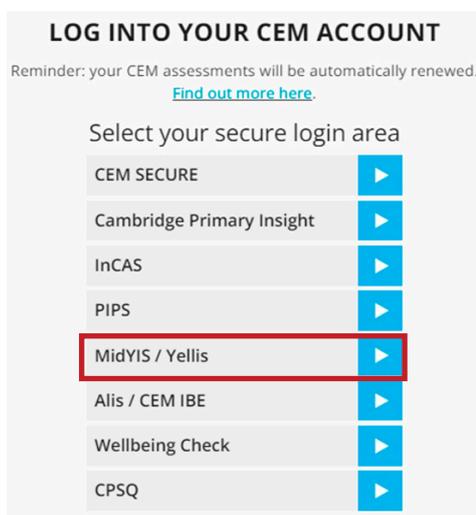
PLEASE NOTE: You will need your Username and Password to access the Secondary+ secure website. We can only provide these details to the registered MidYIS co-ordinator.

You will see the home page below once you are logged into your Secondary+ secure website.

Select **Assessment Admin > Computer Assessment**.
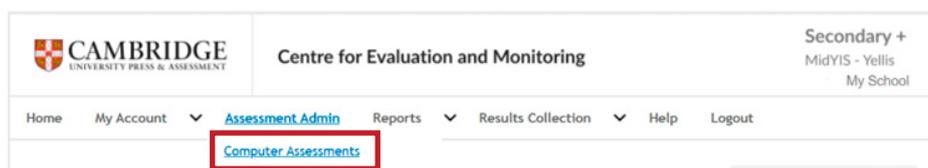
This opens the **Computer Assessments** page, which contains a menu with links to guidance on each stage of the assessment process.
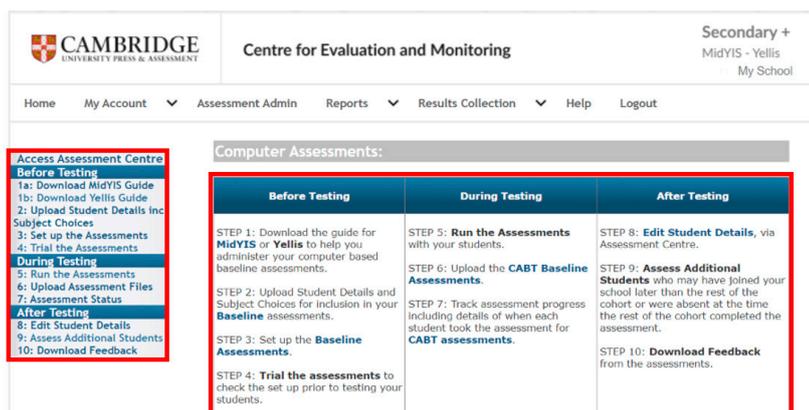
Uploading student details

We advise uploading student details before administering the assessments. This ensures student details are entered accurately and enables students to simply select their name from a list at the start of the assessment.

We will generate predictions for all supported subjects as your students will not know which subjects they will be studying at (I)GCSE level at this stage in their education.

Below are the steps to follow when uploading your student details. Click on a step to see the full article:

Preparing the Excel file

Required fields

Importing student details into Secondary+

Matching column headers

Preparing the Excel file

We recommend you use an Excel spreadsheet and save it as a CSV (Comma delimited) file.

You can import students' details using a CSV export from your school Management Information System (MIS), or you can use the example file available to download in the **Import** section of the Secondary + Assessment Centre. See below:

The following steps enable you to import your candidate details. Example file
a. Select the file using the button below
Choose File | No file chosen

Required fields

The file containing your students' details should have the following columns:

*Indicates a required field. Other fields are optional before assessments take place and may be added later. However, you should add non compulsory information at this stage too because, after assessments have been carried out, additional information like student ID numbers etc. can only be added manually using the Candidate Editor.

The uploaded file should follow the format shown below (* Required). You will be asked to assign your headings/columns to CEM's headings.

Column Header	Description
* Surname	The surname by which the candidate is usually known
* First name	The first name by which the candidate is usually known
* Gender	M for male candidates or F for female candidates
* DOB	dd/mm/yyyy
Class	The class name can be up to 25 characters
Extra Time	Whether the candidate should have extra time for the test
UPN/student code	UPN (Unique Pupil Number)
SCN	Scottish Candidate Number
MISID	Management Information System identifier
ULN	Unique Learner Number
Postcode	Postcode
Ethnicity	Ethnicity
Previous School Number	Previous School Number
Previous School Name	Previous School Name

The table below provides the codes for the Ethnicity column. This is not mandatory information.

DfE Census sub-category	Description	DfE Census sub-category	Description
Any Other Asian Background	AOTH	Gypsy / Roma	WROM
Any Other Black Background	BOTH	Indian	AIND
Any Other Ethnic Group	OOTH	Pakistani	APKN
Any Other Mixed Background	MOTH	Traveller of Irish Heritage	WIRT
Any Other White Background	WOTH	White - British	WBRI
Bangladeshi	ABAN	White - Irish	WIRI
Black - African	BAFR	White and Asian	MWAS
Black - Caribbean	BCRB	White and Black African	MWBA
Chinese	CHNE	White and Black Caribbean	MWBC

Importing student details into Secondary+

Once you have created your student details spreadsheet, you can upload the file to the Assessment Centre on the Secondary+ website using the **Assessment Admin > Computer Assessments** page. Then you need to select **2: Upload Student Details inc. Subject Choices**.

On the **Select Assessment** page, click on the academic year you require then select **OK**.

Once in the Assessment Centre, you will see the following options. Select **Import** to upload student details.

This will open the **Select Year Group** page. Select the year group using the dropdown menu and click **OK**.

This will open the **Import Candidate Details** page.

Click **Choose File** to select the file you wish to upload, then indicate whether your file contains column headers (note: it should contain them).

Click **Upload** to import the file to the Assessment Centre.

Matching column headers

A new page will open once the file uploads. This will prompt you to match your column headers with the Cambridge Insight headers. We need this information so your data can load into the correct place in the Cambridge Insight database.

You will see a table with your file column headers on the left and the Cambridge Insight column headers on the right.

Select the descriptions which best match the contents of your file using the drop-down lists in the right column.

Columns left as Ignore will not be loaded into our system.

You will see more options to match if you include additional column headers in your file, such as **Extra Time** or **Ethnicity**.

Remember: Surname, Forename, Gender and Date of Birth (DOB) must be included. You can add other information later, but only before assessment if you wish to use a spreadsheet.

Student matching

You will see a **Candidates Matching** page if there are any duplicate students in our database.

You must now select **Update** or **Include** against each student record.

Selecting **Update** will allow you to add missing information to an existing record. This is useful when you need to add information not included in your first upload (e.g., Extra time). However, this can only be done before the assessments have been taken. After the assessments have been taken, additional, non-compulsory information can only be added manually using the Candidate Editor.

Selecting **Include** will create an additional student record. **Only use this option if there is no existing student record.**

Once done, click **FINISH** to complete the upload.

Edit student details

Before assessing, you can amend student details in the Assessment Centre using **Candidate Editor**.

To access the **Candidate Editor**, go to **Assessment Admin > Computer Assessments**, then select **8: Edit Student Details**. This takes you to the **Select Assessments** page.

Select the relevant **CABT** year and click **OK**.

This will take you through to the Assessment Centre. From here, select **Candidate Editor**.

The Candidate Editor allows you to:

• Add a new Candidate or Class using the **NEW** button

• Change an individual student's details using the **EDIT** button

• Move a student or group of students to a different year group using the **MOVE** button

• Remove a Candidate or Class from the system or delete a class name using the **DELETE** button

Add a new student

To add an additional student, click on the **NEW** button on the **Candidate Editor** page and select **Candidate** from the drop-down menu.

Then select the year group for the candidate you wish to add by clicking on the drop-down menu. Click **OK**.

This opens the **Create Candidate** details page:

Type the details of the student directly into the boxes. When you have finished, click **SAVE**. The new student's details should now appear on the **Candidate Editor** screen.

Edit an existing student

On the **Candidate Editor** page, select the student you wish to edit by clicking on the appropriate check box.

☑	Edit	Clydebank	Conor	M	01/11/2004	DB10	Year 10	T234470000452

Click the **Edit** button to open the Edit Candidate page.

Edit Candidate

First Name *	Selina
Surname *	Everest
Date of Birth * (dd/mm/yyyy)	12/04/2010
Gender *	◯ Male ⬤ Female
Year group *	Year 9
Extra Time	No
UPN	
SCN	
MISID	
ULN	
Class Name	
Postcode	
Ethnicity	- not specified -
Previous school number	
Previous School Name	

* Required

SAVE   CANCEL

Edit the student's details by typing directly into the relevant information fields. When you have finished, click **SAVE**.

Please note: 25% extra time may be added via the Candidate Editor for students with special educational needs. However, extra time cannot be added retrospectively once a student has completed the assessment. You can also add 25% extra time as part of your original CSV upload.

Move students to a different year group

Note: you cannot use this if the student already has a completed MidYIS score.

On the **Candidate Editor** page, select the student(s) you wish to move by clicking on the appropriate check boxes.

| | Edit | Clydebank | Conor | M | 01/11/2004 | DB10 | Year 10 | T234470000452 |
| | Edit | Elgin | Ellie | F | 01/01/2005 | DB10 | Year 10 | Y233570000486 |

Click the **MOVE** button and then select **Year Group**. This opens the **Move Year Group** page.

Move Year Group

You have selected 2 pupil(s).
Year Group   - select -   ▾

MOVE   CANCEL

Select the new **Year Group** from the drop-down menu and click **MOVE**.

Delete Students

You can delete one or more students via the **Candidate Editor**. First select the student(s) you wish to delete by clicking on the appropriate check boxes.

| | Edit | Clydebank | Conor | M | 01/11/2004 | DB10 | Year 10 | T234470000452 |
| | Edit | Elgin | Ellie | F | 01/01/2005 | DB10 | Year 10 | Y233570000486 |

Click the **DELETE** button.

The system will then ask you to confirm the students you want to delete.

Confirm Delete

You have selected 2 pupil(s).
Are you sure you wish to delete the selected pupil(s)?

DELETE   CANCEL

If you are sure you selected the right student(s), then click **DELETE**. Otherwise, click **CANCEL** and check before proceeding.

You will receive a green confirmation message on the screen once the student has been deleted.

Students with completed CABT results should not be deleted unless you wish to completely and permanently remove these students from your data.

If you are deleting a duplicate student record, DO NOT DELETE THE RECORD WITH CABT DATA ATTACHED. A warning message will appear with the name of the student if you are trying to delete a record with a completed CABT attached. If you have duplicate students with CABTs attached to both records, you will need to decide which record you wish to keep and delete the other one by ignoring the warning message.

Running your MidYIS assessments

General technical requirements for running Cambridge Insight assessments

You can find the latest general technical requirements for running your Cambridge Insight assessments on our website https://www.cambridge.org/insight/general-technical-requirements.

Assessment Content and Times

Sections	Average duration	Maximum duration
Vocabulary		
Mathematics	47 minutes	60 minutes
Skills		
Non-Verbal		

You may find it useful to timetable the students, invigilators and rooms. We designed the assessments to fit into a one-hour lesson period. Students usually complete the assessment in around 45 minutes. You do not need to assess all the students in one session.

Preparing for the Assessment

A few things you'll need to do in advance of students taking the assessment:

1. Decide whether you will take the Web-Only or Non-Web version of the assessment and download the link/assessment depending on which one you choose.
2. Access the passkey/passwords.

We also recommend you take some time to look at our Day of Assessment support in the Help Centre, and consider trialling the assessment in advance.

Accessing the Passkey

All students will need a passkey to access the assessment. Our standard set-up is that students will input a specific year group passkey and then choose their name from a list. There is an option for us to enable individual student passwords. Please see the Accessing Passwords section.

Go to **Assessment Admin > Computer Assessments** and select **3: Set up the Assessments**.

Select the current CABT year and click **OK**.

Select Assessment

Use the list below to select the assessment that you would like to view.

CABT 2024-2025
CABT 2023-2024
CABT 2022-2023
CABT 2021-2022
CABT 2020-2021
CABT 2019-2020

OK

From the menu bar, select **carry out assessments.**

| select assessments | import | candidate editor | carry out assessments | return results | status reports |

This page provides the **Passkey** for each available assessment and the option to download different versions of the assessment. The two options are the **Non-Web Version** and the **Web-Only Version**.

Copy and enable the passkey for the year group you would like to assess.

There is a different passkey for each year group – it is very important to use the correct passkey for the year group you want to assess.

PASS KEY FOR ASSESSMENT

For security reasons a pass key is required to access your assessment and these are listed below. These can be enabled or disabled for each individual year group using the check boxes below.

Assessment	Key	Enabled
CABT 2020 Year 7	M8VS6RJ	☑
CABT 2020 Year 8	M8VS6RK	☑
CABT 2020 Year 9	M8VS6RL	☑
CABT 2020 Year 10	M8VS6RM	☑
CABT 2020 Year 11	M8VS6RN	☑
CABT 2020 Year 12	M8VS6RP	☑

This web address and pass key combination is unique to your school. Please treat these details as confidential and do not make them available to those outside of your school.

Click in the grey box of the version required.

- This version of the software should be used by schools who have computers with **no internet connection.**
- For more details click 'Non-Web Version'

- This version of the software should only be used by schools who have a **high speed wired internet connection.**
- For more details click 'Web-Only Version'

Non-Web Version →   Web-Only Version →

Accessing Passwords

If you would like individual passwords for your students so they cannot see each other's details in the list of names at the start of the assessment please email insight@cambridge.org to ask us to turn on Password Enabled Testing (PET).

Please Note:

• PET will apply to all students using MidYIS, Yellis and ALIS.

• PET cannot be applied if you are using the non-web version of the assessment.

In the Assessment Centre, select the Passwords Lists tab shown below.

The unique five digit password for each student will be displayed.

For ease, you can filter by year group and/or class before printing out the passwords to a PDF document.

Password Lists for CABT 2024-2025

This page lists the passwords for all sessions. Please note that passwords do not become inactive once an assessment has been completed in case a school wishes to retest a pupil.

Schools should be aware that if pupils have open access to the software then they will be able to log themselves into the software at any time and re-sit the assessments. Therefore, schools may wish to remove access to the software once testing is complete to prevent accidental re-sitting of assessments.

First name		Surname ▲		DOB	SubtestName	Password
◢ Unknown						
Ann		Example		01/01/2020	CABT Year	ZFMVO
Anne		Example 2		01/01/2020	CABT Year	XXYKH
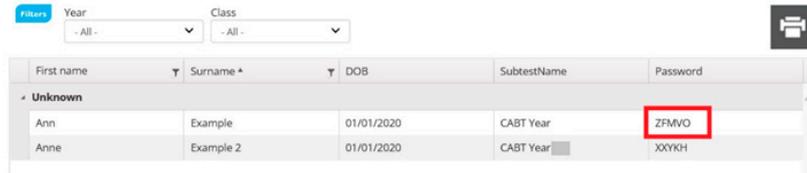
Setting up the Web-Only Version

This version of the assessment provides an online web link that you can save as a shortcut on your desktop. You need to use this in conjunction with your passkey, which you will find on the **Carry Out Assessments** page.

To set up the **Web-Only Version** of the CABT go to **Assessment Admin > Computer Assessments > 3: Set up the Assessments > Carry out Assessments** and select the **Web-Only Version** at the bottom of the page. This will take you to the page below:

WEB-ONLY VERSION

This version of the software should only be used by schools who have a high speed wired internet connection.

ℹ Technical Installation Guide

ASSESSMENT SHORTCUT

Click here to download the assessment shortcut.

Or

Copy and paste the text below into a shortcut.

http://assessment.cem.org/eAssess/GetSessionID.aspx?regkey=
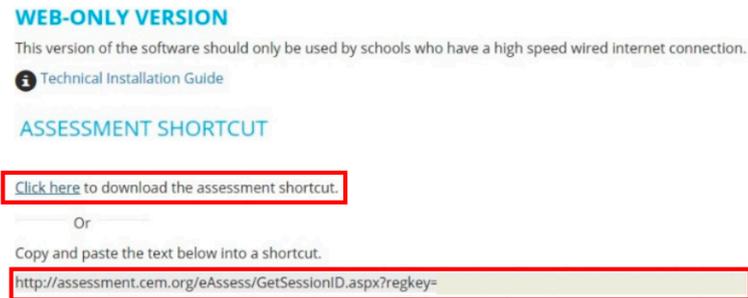
You can select **click here** to download the assessment link to the computer, or you can **copy and paste** the link to a local drive to install on the computer desktops.

We advise you to trial the assessment before you use it with your students. You can find a guide on how to do this on page 19 of this document.

Running the Web-Only Version

Your students can click on the link and enter the correct Passkey for their year group.
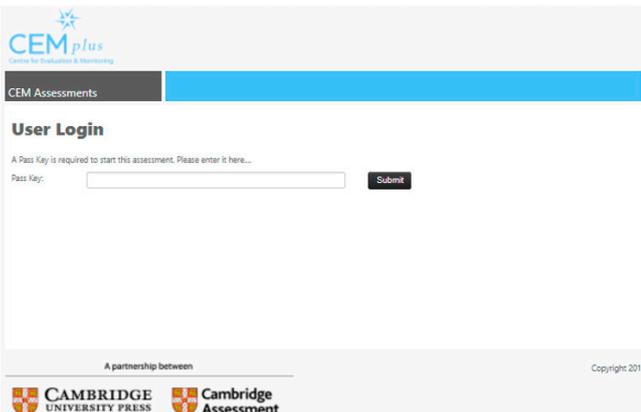
The students click **Next** to either

i) Select their name from the year group list or select **Add Name** if their name isn't showing.

Or

ii) If you have Password Enabled Testing set up, enter their unique password. This will not give the option for the student to add their name.

Once they click their name or enter their password, they select **Next** to open their details page.

Students should check that their details and year group are correct before clicking **Start** to begin the assessment.

Note: The results will return to Cambridge Insight automatically at the end of the assessment.

Setting up and running the Non-Web Version

You need to remove all previous software and response files (marked with a .xen extension) if you have used the **Non-Web Version** of MidYIS CABT in the past. Assessment links are only valid for the current testing year.

We strongly recommend that you upload student details before downloading the offline assessment software. This will ensure that a populated student details file will download with the assessment software.

If you upload the student details after the assessment software downloads, then, these details will not be included in your download.

For the **Non-Web version**, download the assessment software by going to **Assessment Admin > Computer Assessments > 3: Set up the Assessments > Carry out Assessments**.

Create a folder on your desktop computer or network so you can extract the zip files to an easy to locate folder. In this example, you can call it MidYIS 2024.

Select the Non-Web Version of the assessment from the **Carry out Assessments** page.

Click the download icon in the grey box of the Non-Web Version required (Windows or Mac).

Download Assessment Software for CABT 2024-2025

NON-WEB VERSION
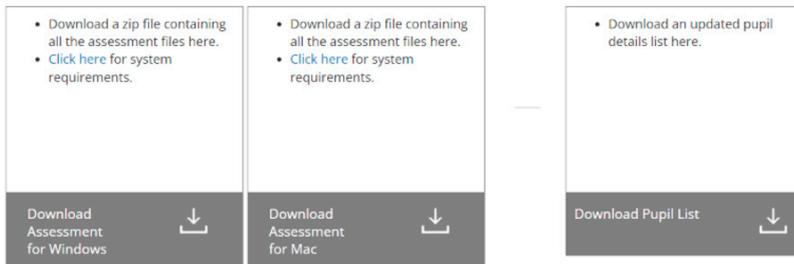
• Download a zip file containing all the assessment files here. • Click here for system requirements.	• Download a zip file containing all the assessment files here. • Click here for system requirements.	• Download an updated pupil details list here.
Download Assessment for Windows ⤓	Download Assessment for Mac ⤓	Download Pupil List ⤓

Once downloaded, click on the downloaded zipped folder.

🗜 CABT_EW_2025_001	25/06/2024 14:58	48,445 KB	Compressed (zipped) Folder

Extract all the files in the zipped folder by right-clicking anywhere in the white area and selecting **Extract All...**
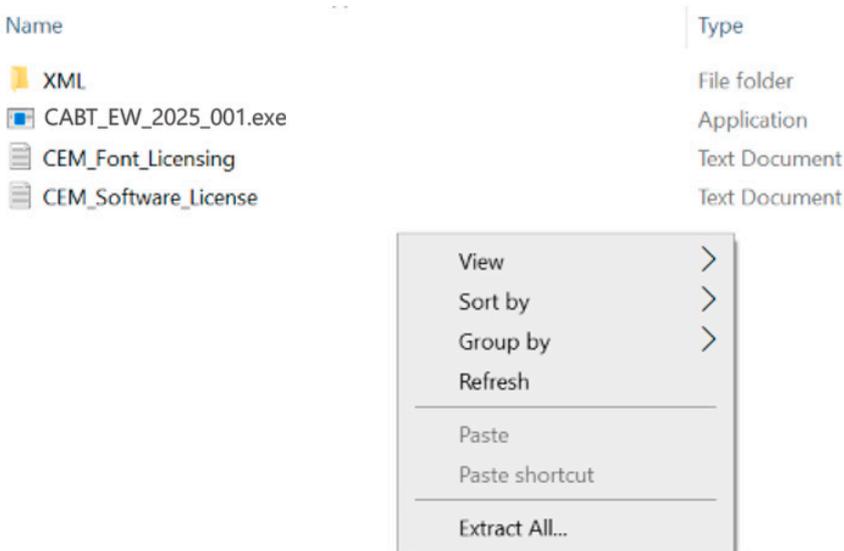
Name	Type
📁 XML	File folder
▣ CABT_EW_2025_001.exe	Application
📄 CEM_Font_Licensing	Text Document
📄 CEM_Software_License	Text Document

View	>
Sort by	>
Group by	>
Refresh	
Paste	
Paste shortcut	
Extract All...	

You need to select the folder you created on your desktop as the destination for the extracted files. In this example, the folder you created called MidYIS 2025.

Click **browse** to select the folder you saved on your desktop and click on **Extract**.
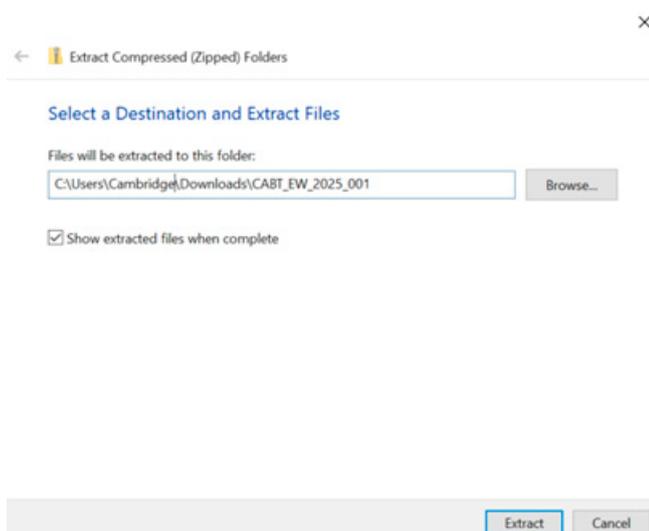
← 🗜 Extract Compressed (Zipped) Folders   ✕

Select a Destination and Extract Files

Files will be extracted to this folder:

C:\Users\Cambridge\Downloads\CABT_EW_2025_001	Browse...

☑ Show extracted files when complete

Extract   Cancel

Note: The folder must be created on a mapped drive (e.g. T:\ where T can be any letter) or a Universal Naming Convention (UNC) path (e.g. \\myserver) depending on your network setup. If the assessment will be running on a computer with no network connection, then, this folder should be located on the local computer.

Grant modify access to student accounts so that student response files can be saved on your local network.

Once the files have been extracted, open the folder you created to view the unzipped software and files.

Set up a shortcut to the assessment by right clicking the circle icon for CABT_EW _2023_0001 and choose **Create Shortcut.**

Name	Type	Size
XML	File folder	
CABT_EW_2025_001.exe	Application	49,066 KB
CEM_Font_Licensing	Text Document	46 KB
CEM_Software_License	Text Document	8 KB

You will see the box below when you click on the CABT_EW_2025_001.exe link:

Each year group needs a passkey for the students to access the assessments. You can find this in the **Carry out Assessments** page. Copy and paste the URL link at step 2 in the box above into a new browser and enter the passkey. Select **Submit**.

Select 'Next' on the opening screen.
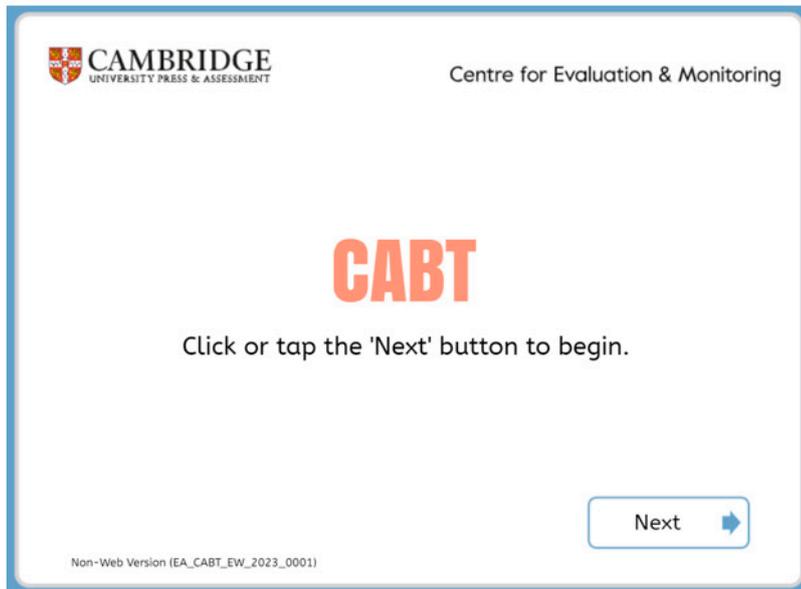
The student can choose their name from the list and start the MidYIS assessment.
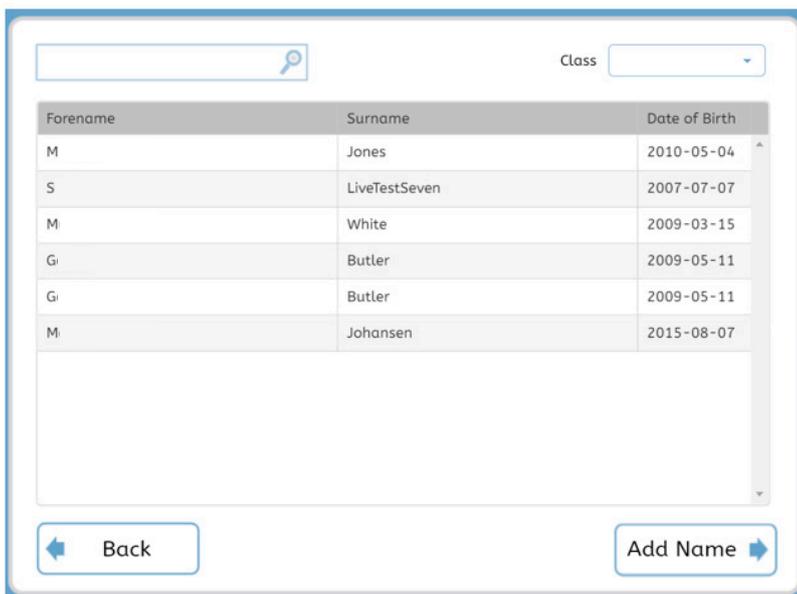
Assessment Invigilation

Invigilation: please remember that students should take the assessment in a standardised environment. Try to run your sessions with as much conformity as possible, ensuring that all students are familiar with the computers they are about to use. Use your experience of any trial sessions to establish your routines for taking the assessments.

Please have paper and pens available for your students to use during the assessment. **Calculators MUST NOT be used during the assessment.**

We recommend you introduce the assessment to the students and explain to them what is involved at the beginning of the session.

Baseline assessments should be completed before the end of **Term 1** of the academic year, but the assessment is available until May to allow for the assessment of absentees or students joining you later in the academic year.

Trialling the MidYIS assessment

We advise that you run each assessment to its conclusion to ensure that everything is in order. You need to give a few personal details initially: we suggest you use the first name "Test" and the surname of "Test". This will enable the responses to be automatically removed before your feedback is generated. Gender and Date of Birth can take any accepted format.

You do not need to spend long trialling each assessment – the example questions for the Baseline Assessments (CABT) do require a correct answer, but you can pick any response and click on the NEXT button to finish this section.

You will need to complete the assessment in full to trial it successfully. At the end of an assessment, a message will appear on your screen to confirm that your results are being saved. Select OK to close the browser.

Note: We do not provide feedback reports for students named Test Test.

Checking the assessment status of your students

You can check the status of students' assessments to see if they have completed the CABT.

To check the progress of your assessments, you will need to access the **Assessment Centre**.

Go to **Assessment Admin > Computer Assessments** on Secondary
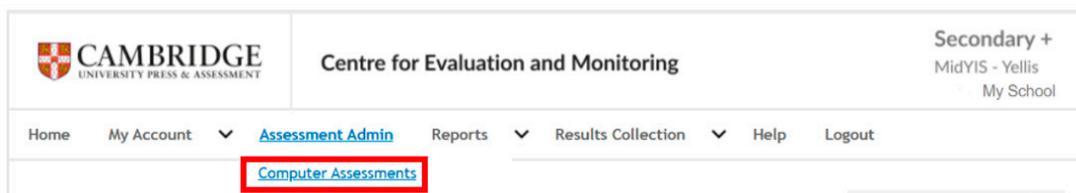
Select **7: Assessment Status**.
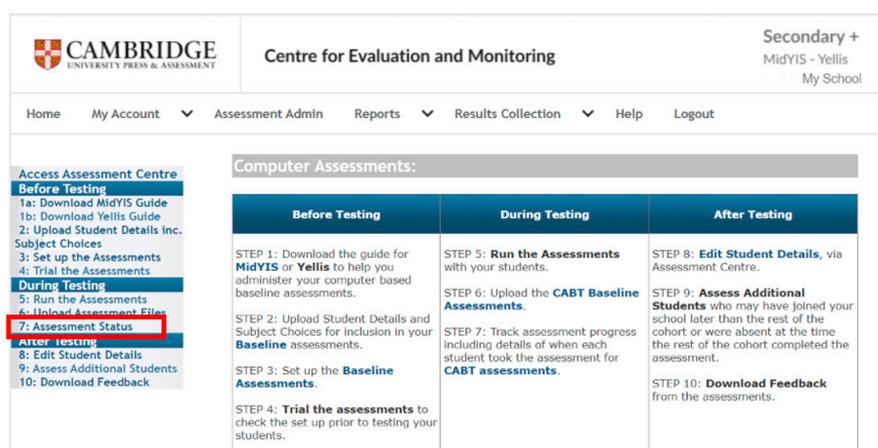
This will take you to the **Select Assessment** page.

Select Assessment

Use the list below to select the assessment that you would like to view.

CABT 2024-2025
CABT 2023-2024
CABT 2022-2023
CABT 2021-2022
CABT 2020-2021
CABT 2019-2020

OK

Click on the **CABT** and academic year you require then click **OK**.

Select **status reports** from the Assessment Centre menu.

select assessments | import | candidate editor | carry out assessments | return results | status reports

Enabling retakes

Full retake

You can enable retakes in the **Assessment Centre** on the **carry out assessments** page if any of your students need to re-sit their assessments.

RETAKE AN ASSESSMENT

The software can allow or disallow a candidate to retake an already completed assessment. This can be enabled or disabled using the check box below. This will apply to all candidates using the assessment.
When choosing which sections of the assessment to resit please remember to select at least one of Maths or Vocab as without this the other sections of the assessment will not be processed.
☑ Candidates can retake an assessment

Please tick the box next to **Candidates can retake an assessment.**

If the student already has a score from their first attempt, you will need to email **insight@cambridge.org** requesting that we overwrite the current assessment results with the new retake outcome.

Enabling a partial retake

Some of your students might not answer enough questions on the Vocab or Maths section of MidYIS to generate an overall baseline score. In these cases, they can retake the section where they failed to answer enough questions at their first attempt.

1. You will see the following section in the 'carry out assessments' area:

RETAKE AN ASSESSMENT

The software can allow or disallow a candidate to retake an already completed assessment. This can be enabled or disabled using the check box below. This will apply to all candidates using the assessment.
☑ Candidates can retake an assessment

2. Please tick the box next to **Candidates can retake an assessment**.

3. Once done, you can instruct the student to go back into their assessment.

4. They will see the message below once they select their name from the list and click 'Next'.

This Assessment has been completed.
Assessing again will replace one or more sections of the assessment.

If you wish to replace the existing assessment click 'Yes'.
To keep the existing assessment click 'No'.

| Yes | No | Cancel |
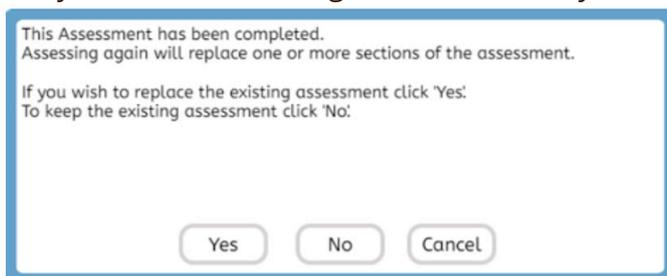
5. Click 'Yes' to replace one of the sections of the assessment.

6. On the first screen, the student must de-select all sections except the one with a missing score (e.g. Maths). They can then proceed to retake this part of the assessment.

Please select the sections you want to resit and then click the 'Next' button.

☑	Section
☑	Vocab
☑	Maths
☑	MidYIS Proof Reading Y7
☑	MidYIS PSA Y7	Skills
☑	MidYIS Cross Sections Y7
☑	MidYIS Blocks Y7	Non-Verbal
☑	MidYIS Pictures Y7

| Back | Next |
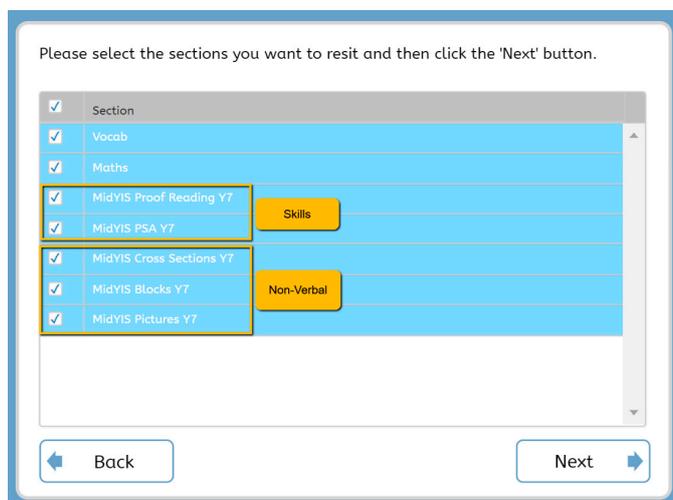
Students retaking a section because they achieved no score in Vocab and/or Maths at the first attempt should receive an automatic new score if they answer enough questions correctly. In this instance, there is no need to request a manual override.

Assessing additional students

You may find that some of your students were absent during the assessment period or that new students have joined your school. These students can be tested using the same process until the end of May.

Absentees

These students should be in the list of students you uploaded prior to the assessment, which means their details will appear in the drop-down list at the beginning of the assessment. These students can select their name from the list and take the assessment.

New/Additional students

You can add these student(s) using the **Candidate Editor**. Alternatively, the student(s) will need to click on the 'Add Name' button at the beginning of the assessment to enter their details. They can take the assessment in the normal way once their details are in the system.

Returning your assessment files (Non-Web version)

You will need to return your results to us once you have completed the Non-Web version of the assessments with your pupils.

1. Go to the files you extracted as part of your download to install the Non-Web version of the assessment on your computer.
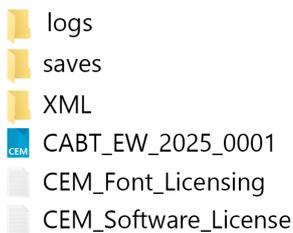
2. Click on the Saves Folder below.

3. You will see the files in the folder as follows:

4. Highlight the files by clicking on the first file at the top and then press Shift + down arrow (↓) until all the files are highlighted like the ones below.

5. Hover over the selected files and right-click the mouse. Choose **Send to > Compressed (zipped) folder**.

6. The file will save at the bottom in a folder called **Final**. This is the file you will need to upload.

7. You will need to return your MidYIS results file via the Secondary+ platform.
   Go to the Assessment Centre and select **return results** to upload your .CSF files.

Welcome to the Assessment Centre

Please select the appropriate tab above.

8. Click on **Choose File** to locate the zip folder on your computer and select **Upload**.

Return Results

This page should be used to return your assessment data for the Non-Web Version of the assessment software or where the web connection failed during automatic return of data (Instructions on how to create the file for upload can be found in the FAQ section).

Choose File | No file chosen

UPLOAD
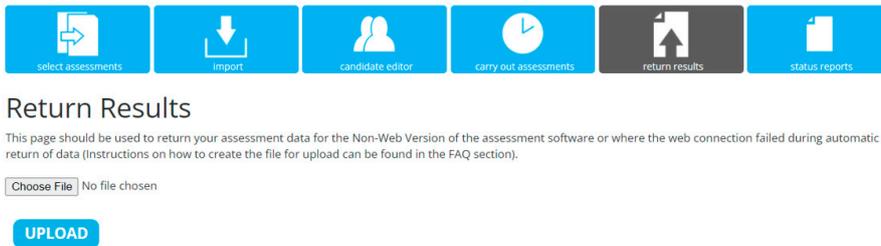
You should receive your baseline scores and predictions within 48 hours.

# What if something goes wrong? (Web Only Version)

You will see the following dialog box if the system is unable to save results back to Cambridge Insight:
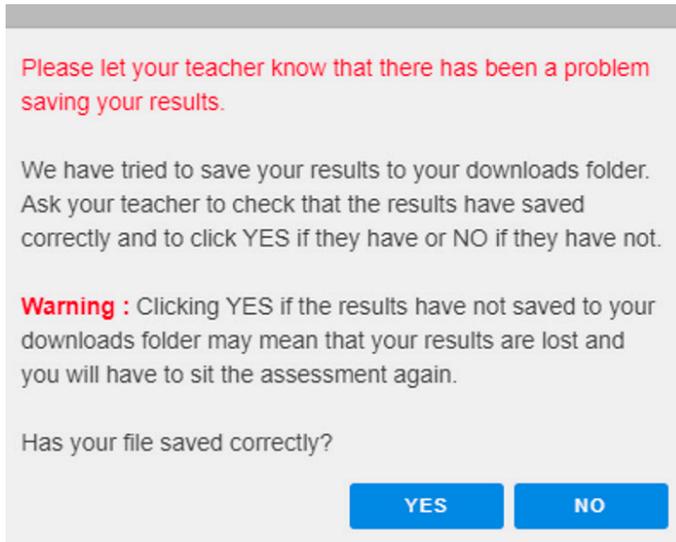
(Note: All screenshots are from Google Chrome.)

You need to check the .CSF file has correctly saved to the 'downloads' folder.

If the save failover has saved correctly, you will see a "CEM_RESULTS_FINAL_XXX.CSF" (where XXX is a long string of numbers and letters) file appear in the bottom left-hand corner of the browser window. This may look slightly different in different browsers. You can also open the browser's 'downloads' folder and check if a result file with that name has appeared with a creation date/time within the last minute or so.
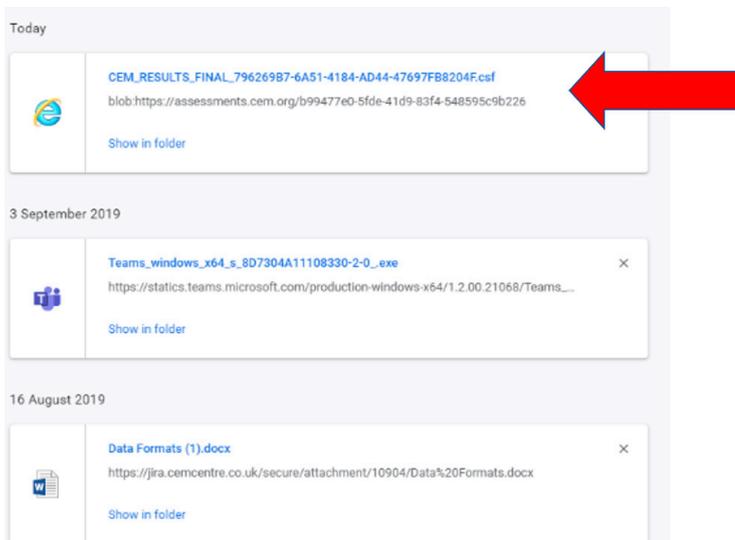
We recommend invigilators copy this file immediately to a USB drive or a common server location, to facilitate easy upload to Cambridge Insight.

If you are satisfied the results have saved correctly, you can click **YES**. You will then see the following dialog, and the test will finish as normal:
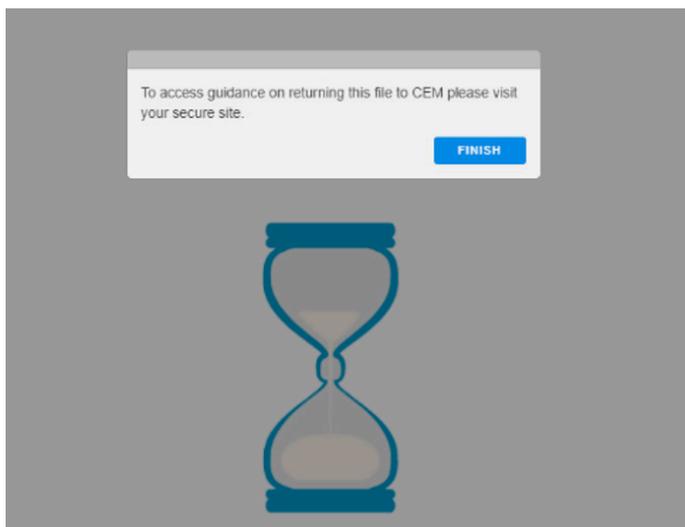

If the file has NOT saved correctly, you should click **NO**, and the system will attempt to save the results again.

The system attempts to save the file to the 'downloads' folder up to five times and you will see the same dialog each time, assuming you do not click 'Yes'.

If you are still unable to verify a file has saved to the 'downloads' folder, you will be taken to the copy & paste dialog.

The copy & paste dialog

As a last resort, when the user has clicked **NO** five times, the system will display a dialog containing the raw result XML and a 'copy' button. Users should click the **COPY** button and then paste the contents into a Notepad (or similar) file and return it to Cambridge Insight by e-mail.
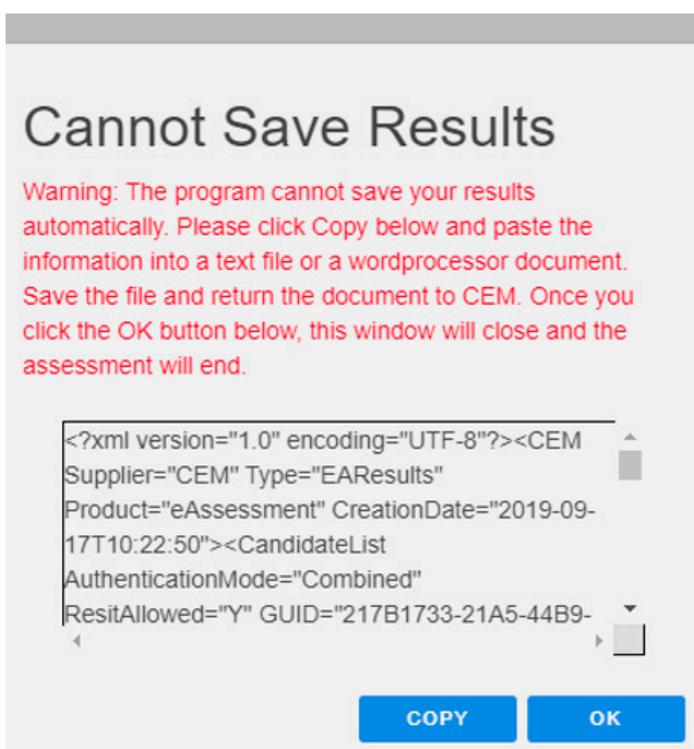
Locating .CSF files

It is essential invigilators are aware of the save failover routine and instruct candidates to put their hand up if they see any of the above screens.

However, some candidates may forget to tell the teacher and simply click **YES** when they see the Save Failover Dialog and close down the assessment.

The teacher will need to ask the candidate to log into the machine where they took the test, open the internet browser 'Downloads' folder and look for the .CSF file. If this has happened for several pupils, they will need to do it several times. This is why it is best to copy the files to a USB stick or central file server when it happens.

Uploading .CSF files

Invigilators will need to return the .CSF files to Cambridge Insight. To return assessment results, go to the Assessment Centre and use the **return results** page to upload your .CSF files.

Return Results

This page should be used to return your assessment data for the Non-Web Version of the assessment software or where the web connection failed during automatic return of data (Instructions on how to create the file for upload can be found in the FAQ section).

Browse...

UPLOAD